



Schedule of Fees and Charges

MSK Resources Pty Ltd is a Registered Training Organisation - RTO Number 41284. We operate in accordance with applicable legislation and the 2025 Standards for Registered Training Organisations. MSK Resources charge fees for services provided to students undertaking a course of study. These fees are for items such as course materials, administrative support, student services and training and assessment services.

When and how do I pay?

Fees are payable when you receive your confirmation of enrolment and invoice for the enrolment fee. Fees must be paid in full within 5 days of receiving this notification from MSK Resources. We may cancel an enrolment or discontinue training if fees are not paid as required. Payment methods include direct deposit, cheque or credit card via Pay Pal.

Can I get a refund?

Yes - If you give notice to cancel your enrolment 10 business days or more prior to the commencement of a program you will be entitled to a full refund of fees paid less the non-refundable cancellation fee.

If you give notice to cancel your enrolment 9 business days or less prior to the commencement of a program you will be entitled to a 75% refund of fees paid. The amount retained (25%) by MSK Resources is required to cover the costs of staff and resources which will have already been committed based on your initial intention to undertake the training.

If you give notice to cancel your enrolment after a training program has commenced, you will not be entitled to a refund of fees. Discretion may be exercised by the Chief Executive Officer if there is extenuating or significant personal circumstance that led to your withdrawal.

Our guarantee to you

If for any reason MSK Resources is unable to fulfil its service agreement with a student, MSK Resources must refund the student's fees paid for services not delivered.

How do I get a refund?

To obtain a refund you are required to give written notice to cancel your enrolment and complete a Refund Request Form. Written notice may be in the form of an email or letter. Where refunds are approved, the refund payment will be paid via electronic funds transfer using the authorised bank account nominated by you. This payment will be made within 14 days from the time you gave written notice to cancel your enrolment.

Are my fees protected in case I need a refund?

Yes - MSK Resources has a responsibility to protect the fees paid by students. To meet this need, MSK Resources will only accept an initial payment of no more than \$1,500 from each student prior to the commencement of their course. This fee protection arrangement complies with national standards designed to limit the amount paid by a student's in advance of services being delivered.

Do I pay GST in my tuition fees?

No – Training tuition fees are GST exempt under section 38-85 GSTR 2003/1 Goods and Services Tax, tax ruling. The ruling explains the supply of a course for 'professional or trade course' is a GST-free education course. GST does apply on the payment of some miscellaneous charges.

Changes to terms and conditions

MSK Resources reserves the right to amend the conditions of the student's enrolment at any time. If amendments are made that effect the student's enrolment the student will be informed 12 days prior to changes taking effect.

Responsibility for training quality

MSK Resources is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

Please refer to the Student Handbook for further information on all student rights and obligations including the process to make a complaint or appeal a decision made by MSK Resources.

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Training Programs

RIIMPO337E Conduct articulated haul truck operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO320F Civil construction excavator operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO323E Conduct civil construction dozer operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO324F Conduct civil construction grader operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO318F Conduct civil construction skid steer loader operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO321F Conduct civil construction wheeled front end loader operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO317F Conduct roller operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO316E Conduct self-propelled compactor operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO312E Conduct scraper operations	Training Course - \$2200.00 RPL – starting from \$500.00



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<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIHAN309F Conduct telescopic materials handler operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO315E Conduct tractor operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIMPO326E Conduct water vehicle operations	Training Course - \$2200.00 RPL – starting from \$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1,500.00 – 2nd & Final Payment – Before Course Commencement: \$700.00 – Min numbers may apply. 	
RIIVEH305F Operate and maintain a four wheel drive vehicle	\$600.00
<ul style="list-style-type: none"> – 1st & Final Payment- Enrolment confirmation: \$600.00. Min numbers may apply. 	
RIIHAN305D Operate a gantry or overhead crane	\$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$500.00. Min numbers may apply. 	
RIIRTM203E Work as a safety observer/spotter	\$300.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$300.00. Min numbers may apply. 	
RIIHAN308F - Load and unload plant	\$500.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$500.00. Min numbers may apply. 	
AHCMOM213 Operate and maintain chainsaws	\$500.00
<ul style="list-style-type: none"> – 1st & Final Payment- Enrolment confirmation: \$600.00. Min numbers may apply. 	
AHPCPM203 Fell small trees & AHCMOM213 Operate and maintain chainsaws combined	\$1000.00
<ul style="list-style-type: none"> – 1st & Final Payment - Enrolment confirmation: \$1000.00. Min numbers may apply. 	
DEFVH002 Extract disabled equipment using winching techniques in a field environment	\$1200.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$1200.00. Min numbers may apply. 	
RIIHAN301E Operate elevating work platform	\$270.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply. 	
RIIWHS204E Work safely at heights	\$250.00
<ul style="list-style-type: none"> – 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply. 	
RIIHAN301E Operate elevating work platform & RIIWHS204E Work safely at heights combined	\$475.00



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– 1st Payment - Enrolment confirmation: \$475.00. Min numbers may apply.	
RIISAM204E Operate small plant and equipment	\$500.00
– 1st Payment - Enrolment confirmation: \$500.00. Min numbers may apply.	
RIISAM203E Use hand and power tools	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIWHS202E Enter and work in confined spaces	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM202E Identify, locate and protect underground services	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM210E Install trench support	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIWHS202E Enter and work in confined spaces	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIBEF201E - Plan and organise work	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM201E - Carry out measurements and calculations	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM203E - Read and interpret plans and job specifications	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM205F - Carry out manual excavation	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM206E - Support plant operations	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM207E - Spread and compact materials manually	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICCM208E - Carry out basic levelling	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIICOM201E - Communicate in the workplace	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIRIS201E - Conduct local risk control	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIISAM201E - Handle resources and infrastructure materials and safely dispose of nontoxic materials	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIWHS201E - Work safely and follow WHS policies and procedures	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RIIWMG203E - Drain and dewater civil construction site	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	



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RIIRIS301E - Apply risk management processes	\$250.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
PUAFIR017 Work Safely Around Aircraft	\$500.00
– 1st Payment - Enrolment confirmation: \$500.00. Min numbers may apply.	
PUAFIR017 Work Safely Around Aircraft	\$500.00
– 1st Payment - Enrolment confirmation: \$500.00. Min numbers may apply.	
UETDREL006 Work safely in the vicinity of live electrical apparatus as a non-electrical worker	\$240.00
– 1st Payment - Enrolment confirmation: \$240.00. Min numbers may apply.	
UETDREL006 Work safely in the vicinity of live electrical apparatus as a non-electrical worker (Annual Refresher)	\$240.00
– 1st Payment - Enrolment confirmation: \$240.00. Min numbers may apply.	
11318NAT Course in Basic Wildfire Awareness	\$160.00
– 1st Payment - Enrolment confirmation: \$250.00. Min numbers may apply.	
RPL (Recognition of Prior Learning) available for most courses. Enquire for more information.	Price on Application

Notes:

- All training tuition fees are exempt from the payment of GST. No GST included.
- All course fees are to be paid in full prior to course commencement, unless otherwise stated.
- Course fees are subject to change. Prices must be confirmed upfront with the student prior to enrolment in the course.
- Minimum numbers may apply to courses. Prices may be subject to change based on number or students.
- Price on Application for fees for RPL courses. Prices must be confirmed upfront with the student prior to enrolment. Evidence to be provided to demonstrate previous experience.
- MSK Resources Pty Ltd payment terms are 5 days. An invoice for the 1st payment will be issued upon enrolment of all courses and this and the balance is required to be paid prior to commencing the course.
- The fee structure described above is designed to limit the amount paid by students upfront.

Verification of Competency (VOC)

Item	Cost
VOC (Verification of Competency) Assessment	\$220.00 (Incl. GST)

Notes:

- VOC (Verification of Competency) fees are **not** exempt from the payment of GST.

Miscellaneous Fees

Item	Cost
Copy Fee. Required where a student requests a photocopy of their student record	\$10.00 (Incl. GST)
Re-issuing an AQF certificate (statement of attainment)	\$33.00 (Incl. GST)
Re-issuing a competency card	\$55.00 (incl GST)
Re-issuing an AQF certificate and competency card	\$77.00 (incl GST)
Replacement of issued learning/reference workbook (per workbook)	\$55.00 (Incl. GST)
Enrolment (non-refundable) Cancellation Fee	\$55.00 (Incl. GST)
Re-assessment fee	\$150.00 (GST exempt)
Note: Students will be offered three (3) assessment opportunities during a normal training program for each assessment event. The re-assessment fee will only apply if the student chooses to persist in order to demonstrate competence and complete unit of competence. The re-assessment service includes individual re-training to prepare the student for the re-assessment.	